

Graduate Council Meeting Agenda
February 17th, 2021– 3:30-5:00 p.m.
ZOOM

X Jerry McMurtry	X Kristin Henrich (Library)	x David Tank (COS)
X Julie Amador (EHHS)	x Pedram Rezamand (At-Large/CALS)	X Elowyn Yager (At-Large/ENGR)
X Linda Chen (CBE)	x Kelly Quinnett (CLASS)	X Ata Zadehgo (ENGR)
X Dan Cronan (CAA)	X Kerri Vierling (CNR/ENVS)	X Seth Rose (GPSA)
Robert Heinse (At-Large/UWP)	x Dan Strawn (CALS)	x Alexander Blanco (GPSA)

- I. Approval of the minutes from January 20th, 2021
 - a. Amendment to the previous minutes: item 8 must be corrected to reflect that completing the Groundwater Hydrology coursework does not necessarily qualify students for a Professional Geologist license.
 - b. Approved unanimously with amendment

- II. Announcements
 - i. 3MT Updates
 1. UI event last week went well- four students are advancing to the state competition next week (February 23rd).
 - ii. Virtual Grad Visit
 1. 2:00-4:00 on Friday, February 26th
 2. GPSA panel needed
 3. Let COGS know by the end of the week if there are any newly admitted students you want to invite, if you or any other faculty members want to participate, or if you want to recommend any exceptional students to serve on our student panel.
 - iii. Admissions update
 1. 113 decisions made in Fall 2020, 302 in Fall 2021. This translates to a 162% increase! Admitted students, completed decisions, and submitted applications are up as well. A large part of this is because of SLATE facilitating the process.
 2. See attachment for additional information.
 3. Members asked if we have specific information for thesis/dissertation vs. nonthesis students admitted? Not on this report, Jerry will ask for that detail by department.
 4. Members asked- do we have retention rates for multicultural students?
 - a. We don't have retention rates, but we can pull numbers to show admission of students by ethnic minority.
 - iv. Consulting with RNL on applications and enrollment
 1. RNL will provide us with free consulting on graduate applications/enrollment. Dean McMurtry will keep us updated. This report will be shared with the Provost and President as well.
 - v. Language on access to student workspaces over summer tabled until next week

- III. New Business
 - a. Program Changes

- i. Nutritional Science M.S.
 1. <https://nextcatalog.uidaho.edu/programadmin/?key=435>
 2. Original changes requested not seen in Course Leaf.
 3. Enhanced learning outcomes for Ph.D. should be listed.
 4. Tabled until next meeting- action approved unanimously
- ii. Nutritional Sciences Ph.D.
 1. <https://nextcatalog.uidaho.edu/programadmin/?key=439>
 2. Tabled until next meeting; original changes and additional information requested not seen in Course Leaf. Action approved unanimously.
- b. Language Adjustments
 - i. Affiliate Faculty Member language
 1. Faculty members can be affiliated to serve across multiple departments. Some affiliate faculty members have been asked to do more in the affiliated department without the home department chair/dean's approval, and this has impacted their performance in the home department.
 2. Do we need to separate out the ability to have faculty members chair committees outside of the home department? Would this create friction?
 3. Given the interdisciplinary aspect of many programs, should we add a comment about co-chairing? Maybe the department which the candidate is housed in will be chair, and the outside member could be co-chair.
 4. Members expressed concern about getting permission to advise students across departments or assist with research projects- this restricts their autonomy as researchers.
 5. Members suggested that if you have a degree not in your home department this language change could cause problems. If you are funding a student with your money, you may not want to have a random cochair advising your research as well.
 6. Workload issue that sparked this language change is not limited to chairmanship. This happens with committee members as well as chairs.
 - a. Members asked- could this be worked out without affecting the FSH language? This is possible, but not likely.
 7. Members expressed that chairing, serving, and teaching outside the department are separate issues.
 8. Members asked- is it up to the Dean of each college to micromanage this? Should we be policing what committees faculty can serve on? Especially since the main issue comes when they are chairing a committee, not just serving on it.
 9. Some faculty want to chair in an affiliate department because their home department doesn't have the resources to fund students/research projects.
 10. Members asked- should we just adjust the language so they have to "notify" the home department, instead of "get approval" from the home department? Since this is a resource issue they would ideally have approval from the Dean.
 11. Department chairs have to sign the committee appointment form so this can't happen without their knowledge approval. This would just add home department approval to this as well.
 12. What about with interdisciplinary programs? This further complicates the issue at hand.
 13. Members suggest that we should at least have information on department bylaws about this.

14. Council agreed to leave the Affiliate Faculty Member language as is for now.
- ii. GRAD 720 language
 1. See proposed language attached
 2. Is one semester for a non-thesis student enough? Members shared that non-thesis projects have be 150 pages at times and are quite extensive. Students may also be working full time, and life happens.
 3. Members suggest that we leave other addition to language, just don't limit non-thesis students to one semester of GRAD 720.
 4. Motion to maintain amendment, but not limit non-thesis students to one semester- approved unanimously.

Meeting adjourned 4:35

Future Meetings:

3/10/2021

4/7/2021

4/28/2021

All meetings will be on Wednesdays at 3:30-5:00 p.m. (Pacific) via Zoom

In a report run by Graduate Admissions to compare applications submitted by February 16th in Fall 2021 and Fall 2020, the following information was generated:

- The number of Fall 2021 applications has increased to date by 15.1%
- The application completion rate increased by 32.6% (640 applications completed last year compared to 849 applications completed this year to date)
- The Domestic to Intl ratio remained similar: 60.4/39.6 (Fall 2020) and 58.2/41.8 (Fall 2021)
- The percentage of decisions made by departments increased by 167.2% since last year

	Fall 2020	Fall 2021	Fall 2021 Increase
Submitted Applications	1,048	1,206	15.1%
Decision	113	302	167.2%
Admitted	84	233	177.3%
Completed & Awaiting Decision	527	547	0.3%
Incomplete	400	310	-22.5%
Withdrawn	8	47	48.7.0%
Total	1,048	1,206	15.1%

The most impressive increases are the application completion rate and the number of applications reviewed by the academic department. They are processing faster and taking less time to return decisions.

Proposed Affiliate Faculty Member Language

Affiliate faculty members perform administrative, analytical, and research functions that complement UI's mission in teaching, research, and service. [rev. 7-10]

1. Affiliate faculty members, as such, do not normally have teaching as a primary or major responsibility; however, with the approval of both the home academic department and the affiliated department chairs, they may teach classes, advise students on their academic or professional programs, participate in research projects, serve on graduate students' supervisory committees (with approval by the dean of graduate studies), or act as expert advisers to faculty members or groups. [rev. 7-10, ed. 7-12]
2. The nature and extent of the services to be rendered are determined jointly by the affiliate faculty member, his or her immediate supervisor, and the departmental administrator(s) concerned. [rev. 7-10]
3. Affiliate faculty qualify for the faculty-staff educational privilege [see FSH [3740](#)] [ed. 1-10, rev. 7-10]

e. Qualifications. Assignment to an affiliate faculty position is based on demonstrating knowledge and experience, academic degrees, scholarly contributions, or other professional accomplishments comparable to what is expected of faculty within that unit. [ed. 7-00, rev. 1-10, 7-10]

f. Appointment.

1. Appointments to the affiliate faculty may be made at any time. They are reviewed by the dean of the college before publication of each issue of the *General Catalog*. No appointment should be continued unless the affiliate faculty member remains in UI employment or continues in his or her assignment to an entity that is officially associated with the university. [rev. 7-10]
2. A recommendation for appointment to the affiliate faculty normally originates in the appropriate academic department and requires the concurrence of the nominee's immediate supervisor and the faculty of the appointing department. The appointment must be approved by the dean of the college, the president, and the regents. [rev. 7-10]
3. An appointment, termination, or other change in affiliate-faculty status is made official by means of a 'Personnel Action' form. [rev. 7-10]

Graduate Finishing Status

It is expected that all graduate students using university facilities or faculty time be registered in an appropriate number of credits which reflects the amount of effort expected by the student and the faculty. Master's degree candidates who have completed their study plan and doctoral degree candidates who have completed their study plan and passed their preliminary examination but have yet to finish their research/project/performance may register in the GRAD 720 Finishing Status course. Finishing Status registration carries a reduced fee which is 25% of the cost of a regular academic credit. Doctoral students and master's students in a thesis curriculum are limited to two semesters of finishing status, non-thesis masters students are limited to one semester. Students can register for a Finishing Status course for up to two semesters. Beyond ~~two~~ the above limits semesters, the Finishing Status course is not available, and the student must register for at least one credit of a regular academic course ~~work~~ at least one credit in course 500, 599, or 600 per term through graduation. Graduate degree candidates must be either enrolled for at least one regular academic credit or must register in a Finishing Status course during the term (Fall, Spring, or Summer) they will complete their degree requirements.

Registration in a Finishing Status course does not carry academic credit and therefore does not defer student loans. International students who wish to remain in the country are not eligible to register in a finishing status course and must register for a regular research credit.

Registration in a Finishing Status course does maintain graduate student status and allows for the purchase of student health insurance (SHIP). Contact the SHIP office for details on enrollment while in graduate finishing status. Registration in a Finishing Status course allows the student access to the library,

laboratory, campus computer services, etc. Registration in a Finishing Status course does not allow students access to any campus function or activity which is paid for by student fees (e.g., Campus Rec). TA and RA positions are not available to students registering in a Finishing Status course.

Student who wish to register for a Finishing Status course must follow the same procedures and rules that apply to regular registration.