

## 4-H PUBLIC SPEAKING EVALUATION

Title of Presentation: \_\_\_\_\_

Name of Member(s): \_\_\_\_\_

Category: \_\_\_\_\_ Division: \_\_\_\_\_ Time: \_\_\_\_\_

<i>Evaluation Areas</i>	<i>Points Possible</i>	<i>Points Awarded</i>	<i>Comments</i>
<b>INTRODUCTION</b> 1. Did the introduction create interest in the subject? 2. Was the introduction short and to the point?	<b>10</b>		
<b>ORGANIZATION</b> 1. Were the main points easy to follow? 2. Were the main points arranged in best order? 3. Were sentences short, easy to understand? 4. Was the speech interesting?	<b>10</b>		
<b>CONTENT AND ACCURACY</b> 1. Were facts and information accurate? 2. Was there enough information concerning the subject? 3. Was credit given to sources of information?	<b>20</b>		
<b>STAGE PRESENCE</b> 1. Was the speaker neat and appropriately dressed? 2. Was the speaker friendly? 3. Did the speaker talk directly to the audience? 4. Did the speaker look at the audience? 5. Was the speaker's posture erect, but not stiff? 6. Did the speaker refrain from leaning on podium? 7. Did the speaker seem relaxed and at ease?	<b>15</b>		
<b>DELIVERY</b> 1. Did the speaker have appropriate voice control? 2. Were all words pronounced correctly? 3. Did the speaker's facial expressions reflect the mood of the speech? 4. Were notes used without detracting from the speech? 5. Did the speaker seem to choose words at the time they were spoken (natural vs. memorized)?	<b>15</b>		
<b>GENERAL</b> 1. Did the speaker use humor in the speech? 2. Did the speaker convey to the audience a sense of wanting to communicate? 3. Did the speech reflect the thoughts and personality of the speaker?	<b>10</b>		
<b>CONCLUSION</b> 1. Was the conclusion short and interesting? 2. Did the conclusion properly wrap up the speech?	<b>10</b>		
<b>QUESTIONS</b> 1. Could the speaker handle questions easily?	<b>10</b>		
<b>SUB-TOTAL:</b> (total points possible)	<b>100</b>		
<b>TIME PENALTY:</b> deduct 2 points/minute or portion thereof over or under the time limit.			
<b>OVERALL SCORE</b>			

**Presentation Time Limits:**

Juniors: 5 – 8 minutes  
 Intermediates: 5 – 8 minutes  
 Seniors: 7 – 10 minutes