



# University of Idaho Extension



HEAD



HEART



HANDS



HEALTH

## August 2021

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UI Extension, Latah County  
 200 S. Almon Street, Suite 201  
 Moscow, ID 83843  
 Phone: 208-883-2267  
 Fax: 208-882-8505  
 Email: [latah@uidaho.edu](mailto:latah@uidaho.edu)

Follow us @LatahCounty4H

4-H Youth Development  
 Sara Fluer, 4-H Educator  
 Phone: 208-883-2267  
 Email: [sfluer@uidaho.edu](mailto:sfluer@uidaho.edu)

# LATAH COUNTY 4-H NEWSLETTER

“To Make the Best Better”

## LATAH COUNTY 4-H OFFICE

July was packed with all sorts of youth activities and 4-H events. We had the pleasure of seeing Latah County 4-H'ers participate in 4-H camp up at Camp Sanders alongside youth from Nez Perce, Clearwater, Lewis, and Idaho counties. The horse program had a great turnout for Horse Camp in Deary, and we had fun at the 4-H Horse Show this past weekend.

Latah County hosted another successful small animal showmanship clinic, and Bethany, our summer AmeriCorps Youth Development Instructor, organized programs for Cloverbuds, beginning crochet members, and led programs with the City of Moscow Parks & Rec Department Kids Camp!

This is a busy time of year as you put the finishing touches on your projects and prepare for fair in September. Please do not hesitate to reach out to our office should you have specific questions or need any resources. We are here to support you in finishing the 4-H year successfully!

**Sara Fluer**  
 Associate Extension Educator  
 UI Extension, Latah County

### FALL ENROLLMENT ANNOUNCEMENT!

The new 4-H year starts on October 1. Please be on the lookout for information on the enrollment process for 2021—it will be different.

We will not be using 4-H Online after September 30 this year. Effective October 1, all enrollments will be managed through ZSuite, the same system you currently use for your record books.

# Congratulations!

We are proud of the 3 Latah County 4-H members who participated in the 2021 Idaho State Horse Contest in Coeur d'Alene on July 6. Congrats to each one of you on a job well done! Thank you for being outstanding representatives of the Latah County 4-H program!

### 2021 Horse Judging Contest, Team Placings

Latah County Team—Macie Ashmead, Scarlet Donigian, Kaitlyn Ray  
 Placing: 3rd Place Senior Team

### 2021 Horse Judging Contest, Individual Scores

Macie Ashmead: 3rd Place, Senior Division

Official results posted online at <https://www.uidaho.edu/extension/4h/programs/horse/contests>

It is U of I policy to prohibit and eliminate discrimination on the basis of race, color, national origin, religion, sex, sexual orientation and gender identity/expression, age, disability, or status as a Vietnam-era veteran. This policy applies to all programs, services, and facilities, and includes, but is not limited to, applications, admissions, access to programs and services, and employment.

## RECORD BOOKS

ZSuite is Idaho's statewide 4-H record book system.

If you are a new 4-H family, or did not complete any projects last year using ZSuite, please set up a family account by visiting <https://4h.zsuite.org/>.

You can find a step-by-step how-to guide at the end of this newsletter. Members will always have the option to handwrite their record book if they prefer.

### **Summer ZSuite Help Sessions—held via Zoom**

From 4:30 pm—5:30 pm on the following dates:

- August 12
- August 23

Choose one session, or attend all three!

Please register in advance at <https://tinyurl.com/dkn24r28>. Zoom information will be sent automatically.

### Record Book Due Dates:

- Non-Market Animal, Pet, Breeding and Horse Record Books are due **Friday, Aug. 27**. Includes Breeding Beef, Dairy Cattle, Cat, Cavy, Dog, Goat (Breeding Meat, Dairy, Pack, and Pet), Horse, Pocket Pets, Poultry, Rabbit, Breeding Sheep
- Clothing & Textiles—record books are due with your exhibits on **Tuesday, Sept. 7**.
- General Projects—record books are due with your exhibits at check-in on **Wed., Sept. 15**.
- Market Animal Record Books are due **Sunday, Sept. 19**. This applies to all market animal species.

## CLOTHING & TEXTILES PROJECTS

Please put these important dates and deadlines on your calendars now if you have a sewing and/or textiles project:

- **Fashion Revue Orientation** - Monday, August 9, at 6:00 pm - Latah County Fairgrounds, Middle Room. *Learn the basics about modeling your garment for the judges, how to prepare to answer questions, submit your clothing commentaries, and schedule your appointment with the judges.*



- **Fashion Revue Judging** - Tuesday, August 17, appt. TBD at orientation - Latah County Fairgrounds, Middle Room
- All **SEWING and TEXTILES** projects will be due to the Extension office on Tuesday, September 7, by 5:00 pm. This includes all clothing, quilting, crochet, knitting PLUS your record books.
- **Style Review**—Thursday, September 16, at the Latah County Fair at 5:30 pm. *Model your garment at the fair. Ribbons are awarded based on the results from judging on 8/17.*



\*\*To be considered for a Style Review County medal you must participate in both the judged event on August 17 and Style Review on September 16 at the Latah County Fair. \*\*

## IMPORTANT 4-H RESOURCES

Check out the UI Extension 4-H Youth Development website for access to all sorts of 4-H resources!  
<https://www.uidaho.edu/extension/4h/documents-records>

### [Idaho 4-H Policies & Procedures](#)

It is the responsibility of all members, leaders, and parents/guardians to follow 4-H policies and procedures, which includes the 4-H Code of Conduct. You are asked to review and consent to this each year during enrollment in 4-H Online.

### [Idaho 4-H Project Requirements Handbook](#)

Not sure what is required of your specific project? Need some project specific resources to get started? Use the project requirement handbook throughout the year to answer your questions!

### [Latah County Animal Project Policies](#)

A committee formed under Latah County Leader's Council has updated the document of county-specific policies related to all animal projects, including breeding, market, pet, and small animals.

It outlines policies specific to Latah County that are not already published in the Policies & Procedures and the Project Requirements Handbook.

All members enrolled in an animal project were mailed a hard copy of this document in late June. Please keep a copy for your records.

JOIN US FOR A FREE SERIES!

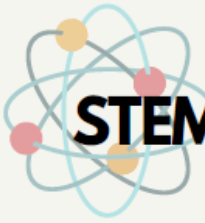
## ART INTRODUCTION WEDNESDAYS

Learn and create with the basics of shading and color

**JULY 28, AUGUST 4, AUGUST 11, & AUGUST 18**  
**6:30PM**  
**LATAH COUNTY FAIRGROUNDS**

AGES 6-12 | REGISTER TODAY!  
[HTTPS://ARTINTRODUCTIONWEDNESDAYS.BPT.ME/](https://artintroductionwednesdays.bpt.me/)



## STEM Friday's with 4-H

Come and try exciting, science based activities at no cost!


Hosted by: Latah County 4-H

**Come to all three programs:**

- August 6th
- August 13th
- August 20th

Recommended Ages:  
8-12  
(but all are welcome!)

**Latah County Fairgrounds**  
11:00 - 11:45 a.m.



Bethany Newton, Latah County AmeriCorps Youth Development Instructor is teaching a fun line up of programs in August. Please take advantage of these programs so we can continue offering these opportunities in the future.

If you are interested in fun, FREE, programs, don't miss out!

We kindly ask for an RSVP in advance so there are supplies available for you.

- *Art Introduction Wednesdays*. Instruction led by Autumn Cole & teaching assistant Bethany Newton. RSVP: <https://artintroductionwednesdays.bpt.me/>
- *STEM Fridays with 4-H*. Instructor: Bethany Newton. RSVP: <https://tinyurl.com/j37a5eej>

# GENERAL 4-H NEWS

## SAVE THE DATE!



Idaho 4-H Ambassadors are youth leaders who promote 4-H using their skills, knowledge and leadership abilities. They serve to strengthen the 4-H program through education, recruitment and public relations.

- Registration Opens 8/30
- Early Bird Rate 8/30 to 9/17
- Registration Closes 9/27
- Location: YMCA Camp at Horsethief
- Ages - Youth 14+
- Cost - \$125 (including transportation)
- Scholarships available

For more information, please contact SheilAnne Smith:  
sheilannes@uidaho.edu  
208-885-7700

Add to your 4-H Leadership Now! Toolbox. Combine all of the 4-H elements to learn how to become a more engaging, effective youth leader. Share your skills with your club, community and your world!



### AMBASSADOR SUMMIT

The Idaho 4-H Ambassador Summit will be held October 22-24 at the YMCA Camp at Horsethief, Cascade, ID. Idaho 4-H Ambassadors are youth leaders who promote 4-H using their skills, knowledge and leadership abilities. They serve to strengthen the 4-H program through education, recruitment and public relations.

- Registration Opens August 30
- Early Bird Rate: August 30–September 17
- Registration Closes September 27
- Location: YMCA Camp at Horsethief
- Ages - Youth 14+
- Cost - \$125 (incl. transportation)
- Scholarships available

For more information, please contact SheilAnne Smith at [sheilannes@uidaho.edu](mailto:sheilannes@uidaho.edu)

### 4-H DOG SHOW

Spectators welcome! Bring your family, friends, and fellow community members and join us for the 4-H Dog Show on Thursday, August 19, at 6:00 pm in the Middle Room at the Latah County Fairgrounds!



## FAIR NEWS—New Announcements for 2021!

### SWINE SHOW DIVISIONS—NEW THIS YEAR!

For the purpose of safety and efficiency, the swine show will be organized into divisions this year. This will result in far fewer animals in the show ring during the final drive.

No additional premiums or awards will be given out—this is strictly for organization purposes— but please be listening for callbacks from the show clerk. You may be called back into the ring one, or more, times to show in the Division Callback classes and Final Drive!

### LIVESTOCK JUDGING \$ AWARDS

It is a county requirement for all Latah County 4-H market members to participate in a livestock judging contest.

Due to COVID, this event at the fair was cancelled in 2020. It is back on the calendar this year for Sunday, September 19.

**New this year!** Latah County Leader's Council will provide **donuts** to all youth and **cash prizes** will be awarded to the 1st & 2nd place Junior, Intermediate and Senior for judging. Cash will be awarded at Awards Night, Nov. 14.



**1st Place Junior, Int., Senior = \$50**

**2nd Place Junior, Int., Senior = \$25**



# Latah County Fair

## ANIMAL EXHIBITOR ENTRY & CAMPER REGISTRATION FORMS AVAILABLE

The Latah County Fair is September 16-19, 2021.

All exhibitors, including Cloverbuds, showing any species of livestock or small animals must submit an animal exhibitor entry form.



This form is how you officially enter the fair. It is also essential for barn superintendents to make pen assignments and guarantee a pen for your animal(s).

If you are bringing your camper to fair, it must also be registered with the fairgrounds.

Complete your Animal Exhibitor Entry and Camper Registration forms by **AUGUST 1** at <https://www.latahcountyfair.com/p/fair/register>. Late fees apply.

For specific questions about your fair entries, contact the Latah County Fairgrounds at 208-883-5722.

## WATERFOWL AT 2021 FAIR

ISDA has advised waterfowl not be housed or exhibited at county fairs to decrease transmission of Avian Influenza. Per this guidance, the Latah County Fair will not be accepting waterfowl entries in 2021.

## MARKET ANIMAL SALE REGISTRATION

✔ Market animal exhibitors—have you registered for the fair? See above.

! You also need to register for the market animal sale!

- Register on the Fairwire website to participate in the sale at <http://latah.fairwire.com>
- The traditional **COOL/CONSIGNMENT Form** (Country of origin labeling/Quality Assurance Affidavit/Consignment Form) is now built into Fairwire and is NOT a separate form. You must complete your COOL form to sell your animal at fair.

- Sale registrations and COOL forms received after August 1 are subject to a \$25 late fee.

The Latah Market Animal Sale (LMAS) is excited to hold a live, in-person sale this year. In 2020, buyers and supporters loved having an online option to support Latah County youth.

Online add-on support will be available this year, too.

Just like we did in 2020, youth can upload photos, video, and include a bio on their add-on support profile. A bio and pictures/video are not required, but allows buyers to view your information for the online add-on support option.

Upload your optional photos, videos, and bio by Sept 1. You want your photos of your market animal to be as recent as possible.

For questions about registering for the sale or completing your COOL form, contact LMAS at [livestockmarketsale@gmail.com](mailto:livestockmarketsale@gmail.com).

Be sure to include your name, phone number and the best time to reach you. A committee member will be happy to assist you as soon as they are able.



## LIVESTOCK SALE OUTREACH

Youth play an important role in outreach for the market animal sale and building our local buyer base. Please reach out to potential buyers—friends, neighbors, business owners, etc. and invite them to attend the livestock sale on September 18 at 9:00 AM at the Latah County Fairgrounds.

4-H Policies & Procedures state youth cannot seek direct personal profit under the 4-H name and emblem, but it is highly encouraged for youth to take a community-minded approach and invite buyers to participate in supporting all youth who are selling an animal.

## GENERAL 4-H PROJECT CHECK-IN

All general 4-H projects, with the exception of Clothing & Textiles (due Sept. 7), will be due on Wednesday, September 15, from 3:00 pm—7:00 pm at the Latah County Fairgrounds. Drop your exhibits and record books off at the main events center building. We will NOT be in the Ice Rink.

# LEADER'S CORNER

## PROSPECTIVE LEADERS

Anyone interested in becoming a certified 4-H leader must complete the leader application, background check, and interview process required for certification; and have a profile set up in 4-H Online.

Contact Sara Fluer at [sfluer@uidaho.edu](mailto:sfluer@uidaho.edu) or 208-883-2267 to request an application packet.

## RETRUNING LEADERS

Returning leaders, to maintain your certification for the 2020-2021 4-H year, you must:

- Enroll in the new 4-H year in 4-H Online.
- Complete the 20-minute Protecting Minors Training in 4-H Online during enrollment.
- Complete 2 hours of continuing education related to 4-H, youth development, or your project area. If you are taking a training through your employer or other volunteer commitment that you think might apply to your work as a 4-H volunteer, contact our office to ask about it.

## TRAINING OPPORTUNITIES

- **QPR Suicide Prevention Training**—Idaho 4-H & Idaho Dept. of Health and Welfare have partnered to provide QPR Gatekeeper training to 4-H Volunteers. QPR is designed to teach others the warnings signs of a suicide crisis and how to respond. This is a no-cost, 1-hour online training that could help save a life. Register at: <http://bit.ly/Idaho4HQPR>. Send your completion certificate to [sfluer@uidaho.edu](mailto:sfluer@uidaho.edu) for your leader file.
- **CALS Speaker Series**—[Temple Grandin](#) lecture <https://www.uidaho.edu/cals/news-and-events/speaker-series>
- **Stewards of Children**—offered through Gritman Medical Center. We will reimburse you the cost of the class if you provide proof of attendance.

## 4-H ONLINE 2.0 LEADER ACCESS

Fully enrolled club organizational leaders can view their club's roster in 4-H Online 2.0. This does *not* include a project breakdown at this time.

If you are in need of a breakdown of members by project, please contact our office and we will provide you with a detailed list.

## LATAH COUNTY LEADER'S COUNCIL BY-LAWS

A committee formed under Latah County Leader's Council has completed updates on Leader's Council By-Laws. A copy will be emailed to all leaders and it can be accessed on our website at: <https://www.uidaho.edu/extension/county/latah/4-h/volunteer>.

### Upcoming meetings for Horse Leaders, Livestock Leaders, & Leader's Council:

- **September 27**
- **November 22**

Meetings will be held at the Latah County Fairgrounds unless otherwise noted. Groups meet as follows:

- Horse Leaders—5:30 pm
- Livestock Leaders—6:00 pm
- Leaders Council—6:30 pm



# CALENDAR

## AUGUST

- 1—Fair Animal Exhibitor, Camper, and Market Animal Sale Registrations Due
- 4—Art Introduction Wednesdays
- 6—STEM Fridays with 4-H
- 9—Fashion Revue Orientation @ 6:00 pm, Latah County Fairgrounds
- 11—Art Introduction Wednesdays
- 13—STEM Fridays with 4-H
- 17—Fashion Revue Judging, appt. time TBD at Orientation, Latah County Fairgrounds
- 18—Art Introduction Wednesdays
- 19—Dog Show @ 6:00 pm, Latah County Fairgrounds
- 20—STEM Fridays with 4-H
- 27—Non-Market Animal & Horse Record Books Due

## SEPTEMBER

- 6—Holiday, Latah County Extension closed—Labor Day
- 7—All Sewing and Textiles projects and record books due to Extension by 5:00 pm
- 16-19—Latah County Fair
- 19—Market Animal Record Books Due

## OCTOBER

- 1—Beginning of 2021-2022 4-H Year
- 22-24—Statewide Ambassador Summit—Camp Horsetheif, Cascade

## NOVEMBER

- 1—Club Financial Summaries Due
- 14—Latah County Awards Night
- 22—Leader's Council Meeting



# TIP SHEET FOR IDAHO 4-H FAMILIES

**STEP 1:** visit: <https://4h.zsuite.org> *If you are a new ZSuite user: A parent or guardian must create your family account!* Follow steps 1 – 3 to do this. If you are a returning Zsuite user, please skip to **Step 4**.

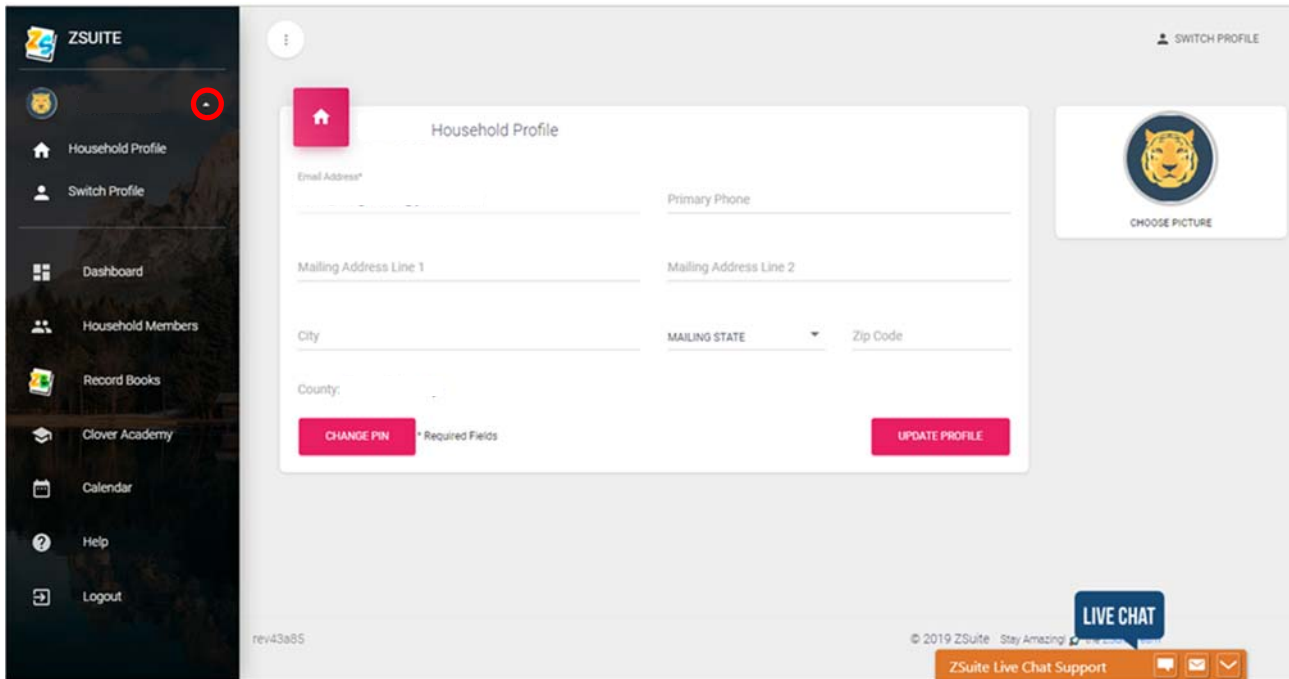
**STEP 2:** Click the blue “Sign up” button

**PRO TIP:** Any time you have a question, click the orange “ZSuite Live Chat Support” to chat with a ZSuite Customer Service Representative!

**STEP 3:** Enter the requested information, click STATE, choose IDAHO. A drop box for COUNTY will pop up, choose your county. Then click the yellow “LET’S GO” button.



**STEP 4: If you have already created your ZSuite account this is the first screen you will see after you log in!** You are now at your family dashboard.



In this screen you can see:

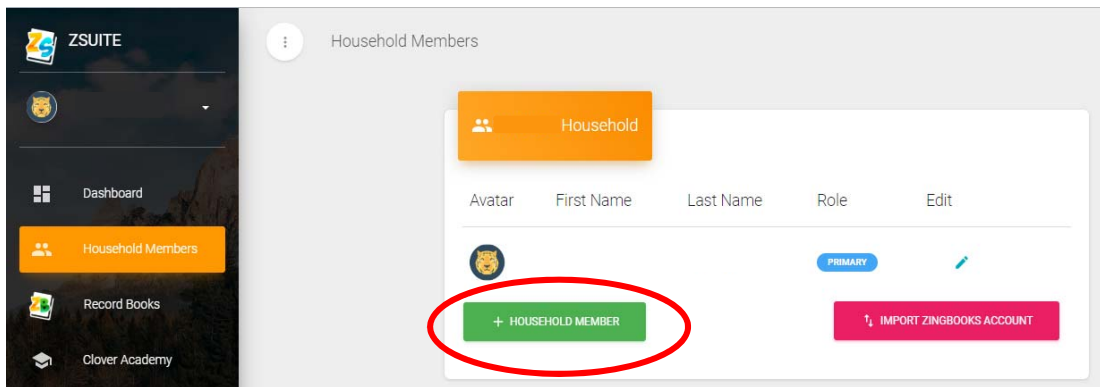
- Your clubs (after you have joined them in ZSuite)
- Build your To Do List (only your family members can see this)
- Announcements from your club, county, state and ZSuite
- Shared Files from your club, county, state and ZSuite
- Upcoming Events from your club, county, state and ZSuite

From this screen you will access all other features of your new ZSuite Account.

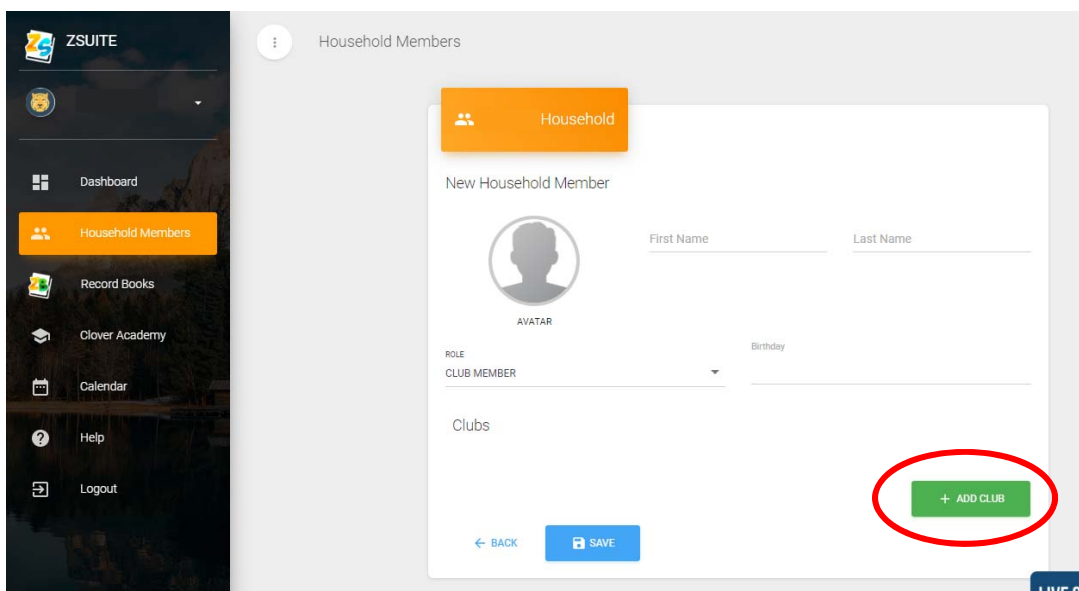
- Click the drop-down arrow next to your name (circled in red in the above screenshot)
  - Household Profile: Change your contact information and profile picture
  - Switch Profile: Once you have built your family member profiles, you can switch between them in this screen.
- Dashboard: will always take you back to your home screen
- Household Members: Where you manage your family member profiles.
- Record Books: As your child(ren) adds Record Books and Involvement Reports, you will be able to see them here.
- Clover Academy: This feature is not yet active, but as ZSuite adds training and classes to the program they will populate here.
- Calendar: As events are added to the upcoming events calendar, they will auto-populate here.
- Help: This is where you will find videos, tip sheets and other helpful information from ZSuite.
- Logout: Log all of your family profiles out of the system.

## STEP 5: Create your child(s) accounts.

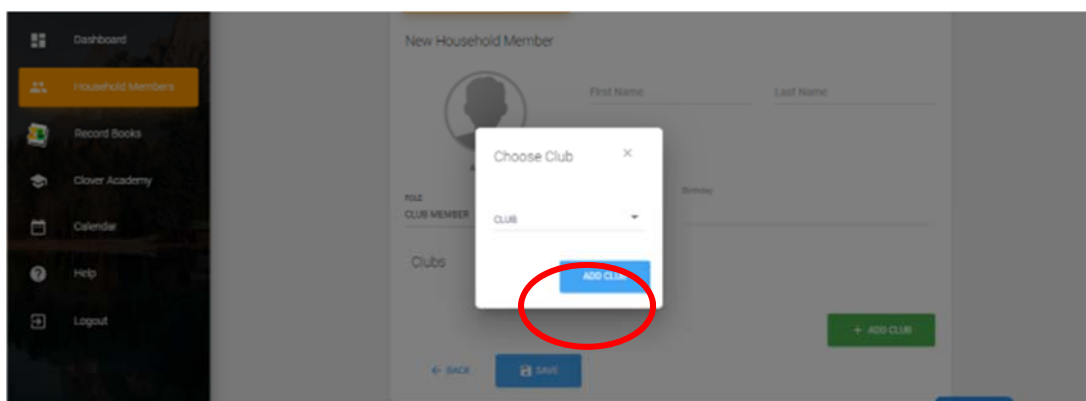
- From the Dashboard, click Household Members
  - Click the green “+ Household Member” button



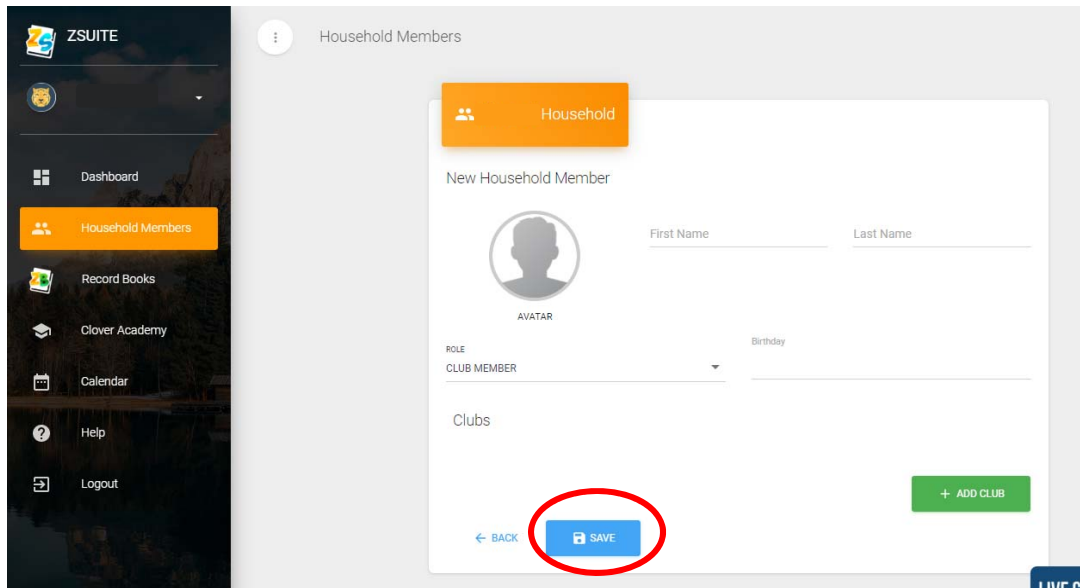
- Fill in first name, last name, mark Role as “Club Member”, add birthdate. Then click the green “+ADD CLUB” button.



- Choose your club from the drop-down menu, click the blue “ADD CLUB” Button

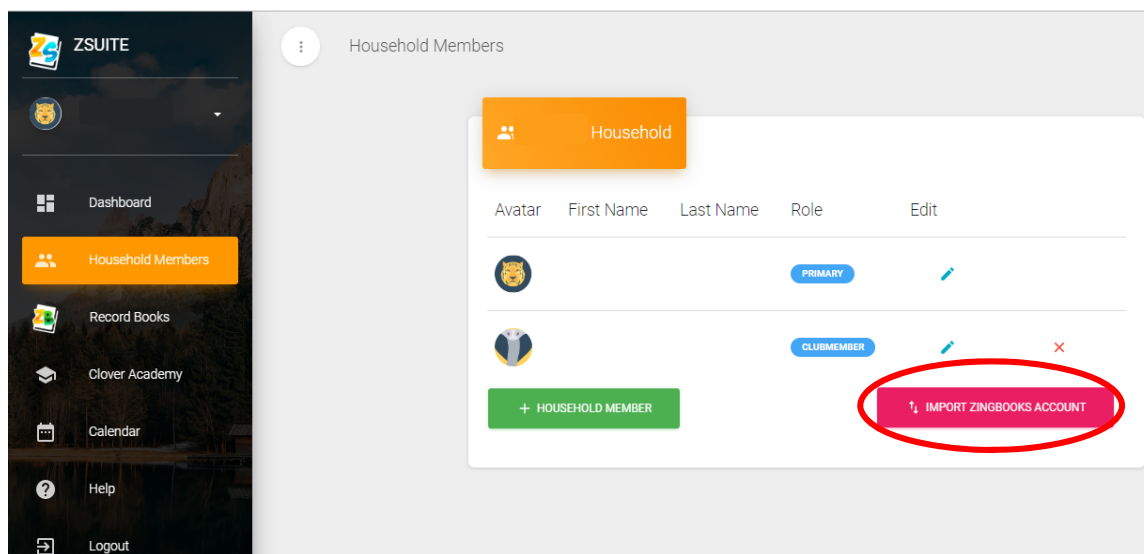


- If your child is active in multiple clubs, click the green “+ADD CLUB” button and repeat this step as many times as necessary to add all clubs to their profile.
- Once all clubs have been added to this child’s profile. Click the blue “SAVE” button on the New Household Member Screen.

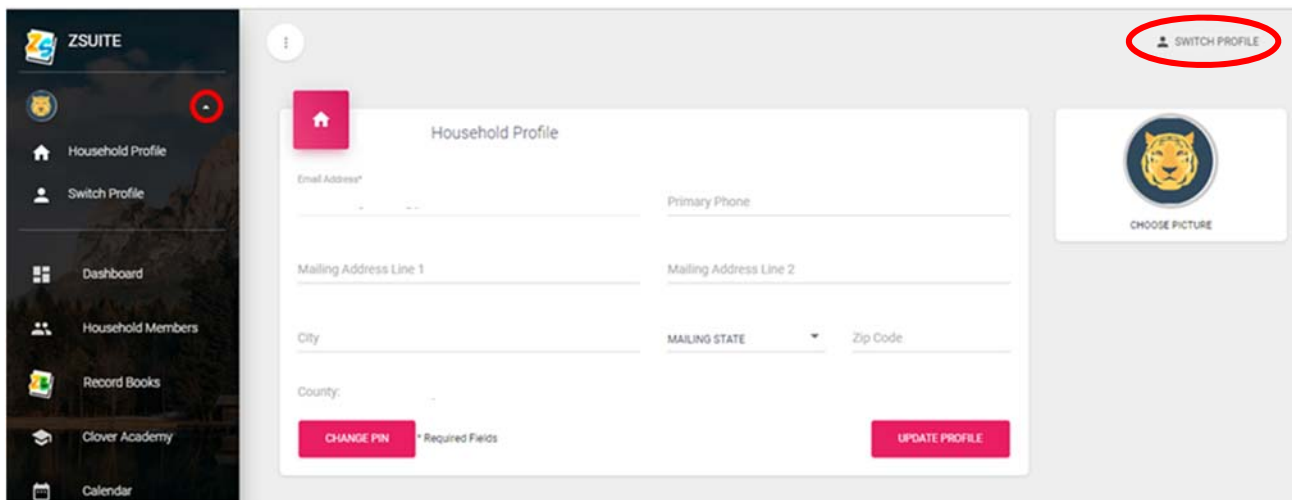


**STEP 6:** Repeat all of **STEP 5** until all children and adult club volunteers have been added to the Household Members Screen.

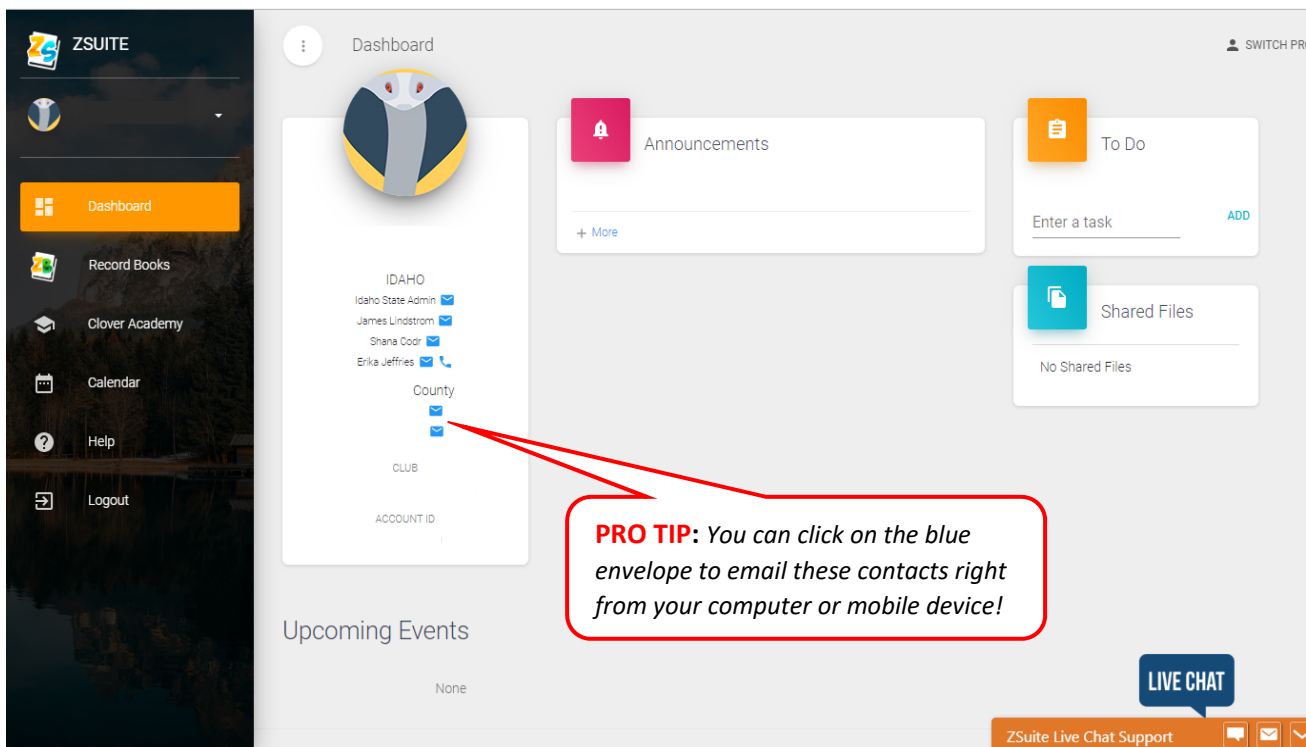
**PRO TIP:** If you were part of a pilot county in Idaho, you can import your 2019 records by clicking the pink “IMPORT ZINGBOOKS ACCOUNT” button here.



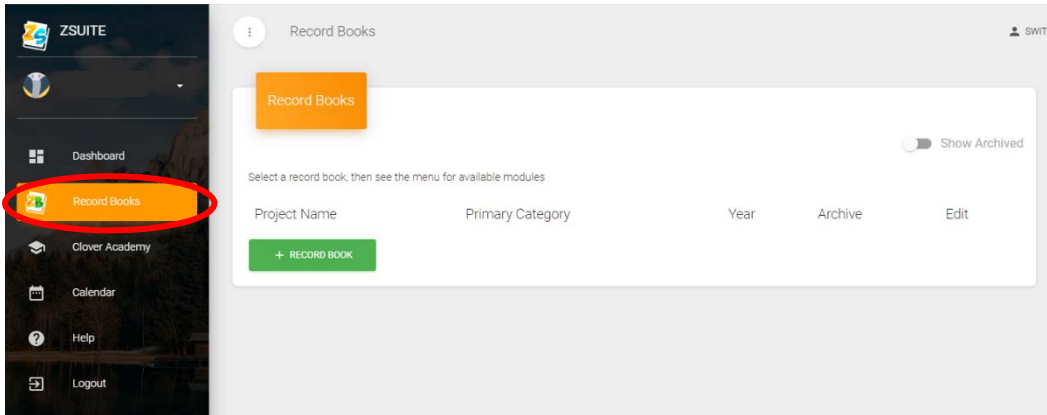
**STEP 7:** Switch profiles for your child to access their records. You can switch profiles by clicking the drop-down arrow next to your family name in the left side menu or click the [Switch Profile](#) link on the top right side of the screen.



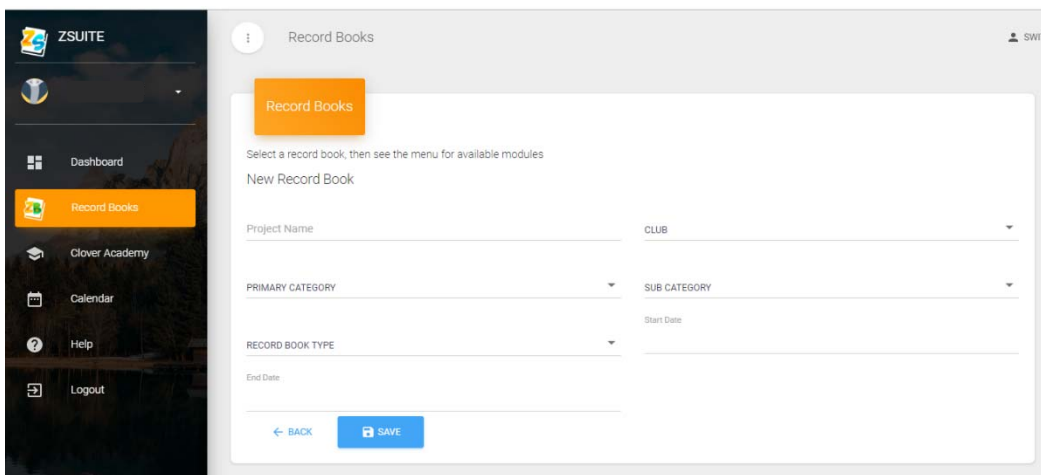
**STEP 8:** You are now at the [Youth Dashboard](#). Youth members can access this page to see their clubs, announcements, shared files upcoming events and build their to-do list just like on the [Family Dashboard](#).



**STEP 9:** Click Record Books on the left side menu.



**STEP 10:** Click the green “+ RECORD BOOK” button.



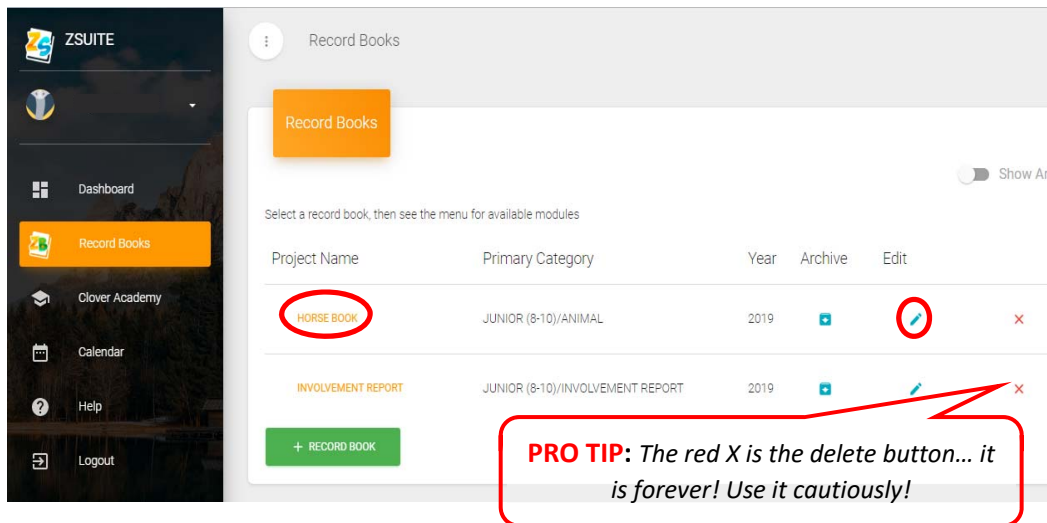
- **Project Name:** Use a name relevant to the project such as “Market Swine” or “Cake Decorating”.
- **Club:** Choose the club that you will be completing this project in.
- **Primary Category:** Select your age division, based on your age as of January 1, 2020.
- **Sub-Category:** Choose the book you need to complete for this project.
  - **Animal:** Any project that has a heartbeat uses this book.
  - **General/Non-Animal:** Any project that does not have a heartbeat.
  - **Involvement Report:** Your life-long 4-H record of activities and events.
  - **Secretary:** If you are a club secretary, use this record to keep track of your club meetings, attendance and events.
  - **Treasurer:** If you are a club treasurer, use this record to keep track of your club finances, auditing and reporting.
- **Record Book Type:** Only applies to Animal Record Books. Choose Breeding/Pet or Market Animal.
- **Start Date:** October 1 of each year.
- **End Date:** September 30 of each year.

**PRO TIP:** Per Idaho 4-H Requirement Handbook, every 4-H member in Idaho must maintain their *Involvement Report* for their entire 4-H experience.

**STEP 11:** Click the blue “SAVE” button.

**STEP 12:** Repeat **STEP 10 and 11** as many times as necessary to add all record books and one (1) involvement report per child.

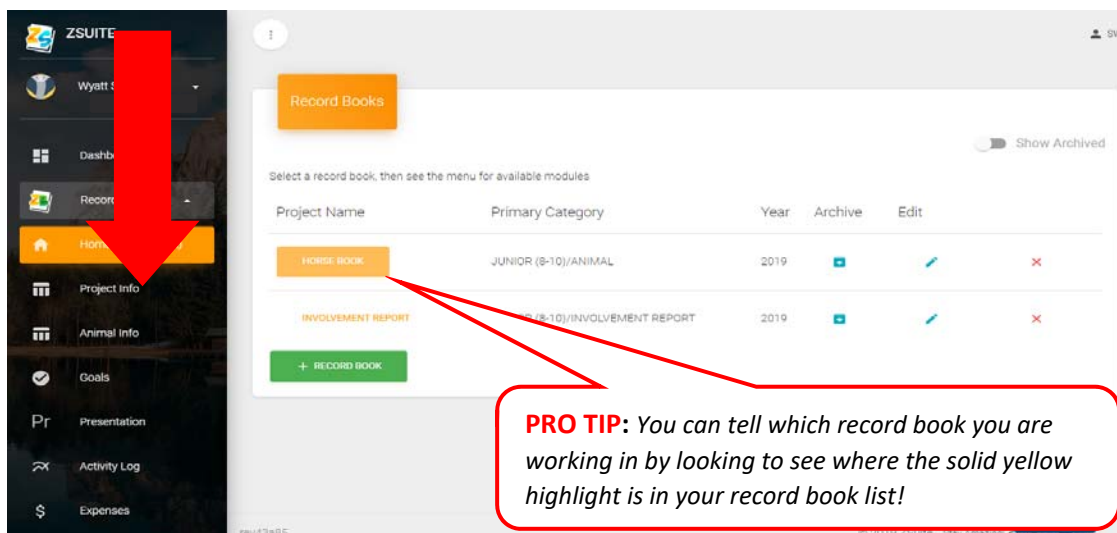
**STEP 13:** Click the yellow link under Project Name to access that record. Click the blue pencil under “Edit” if you wish to edit the name, type, or age division associated with that record.



Project Name	Primary Category	Year	Archive	Edit
<b>HORSE BOOK</b>	JUNIOR (8-10)/ANIMAL	2019	[+]	[Pencil] [X]
INVOLVEMENT REPORT	JUNIOR (8-10)/INVOLVEMENT REPORT	2019	[+]	[Pencil] [X]

**PRO TIP:** The red X is the delete button... it is forever! Use it cautiously!

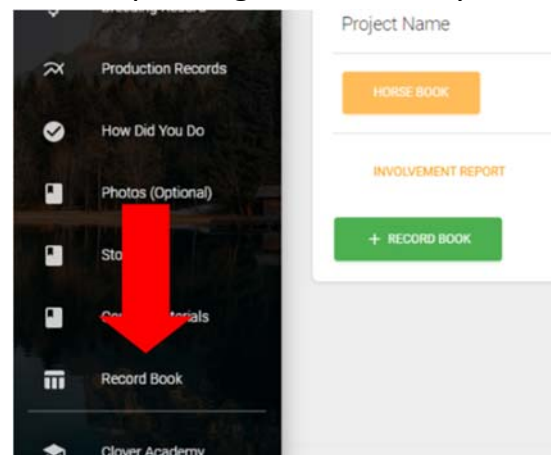
**STEP 14:** You can now edit the tabs (pages) of your record book by clicking on the tabs located in the left menu.



**PRO TIP:** You can tell which record book you are working in by looking to see where the solid yellow highlight is in your record book list!

**STEP 15:** Once you have completed entering all of your data. Click the “Record Book” tab at the bottom of the left-hand menu to download for printing or to submit your completed record book.

**PRO TIP:** Save your record book after each update by clicking “Record Book” then choose “Download” and save to your computer or device as a backup.



Record Book