



Owyhee County 4-H Horse Record Book Rubric

Member Name: _____ Club: _____ Age Division: Junior Intermediate Senior

Criteria	Exceeds Expectations POINTS: 10-7 (ea. section)	Meets Expectations POINTS: 6-4	Below Expectations POINTS: 3-1	Incomplete POINTS: 0	Score
Front Cover, Title Page, & Table of Contents	Name, age div., club(s), & project(s) are on front cover with photo/design. Name, age & club are on title page with a photo/design. A table of contents is included.	75% of information is on the front cover & title page. A table of contents is included, but incomplete.	50% of information is on the front cover & title page. Table of contents is incomplete or missing.	25% (or less) of information is on the front cover & title page. Table of contents is incomplete or missing.	
Involvement Report	Detailed descriptions and logging of activities & information. No categories are left blank or pages missing	Provides adequate descriptions. Some categories are left blank. No pages missing.	Minimal level of information is provided, numerous categories are left blank, a couple pages missing.	Numerous missing or blank categories. More than a couple pages missing.	
My 4-H Story <i>(see length guidelines)</i>	Well organized, includes intro & conclusion & at least 3 discussion points. Covers their entire 4-H experience.	Organized, includes intro & conclusion & at least 2 discussion points. Covers a majority of their 4-H experience.	Unorganized, missing intro or conclusion, only one discussion point, missing significant parts of 4-H experience.	No intro and/or conclusion, Story is extremely short or off topic.	
Project Goals & How Did You Do? <i>Juniors - 1+ Inter. - 2+ Seniors - 3+</i>	Number of goals exceed requirements. Three To-do's are listed with detail for each goal. Goals are attainable & learning oriented. Thoroughly expresses what/how they did to reach the score they selected for each of their goals. Ratings are practical & justified.	Number of goals meet the age division requirements. Three To-do's are listed for each goal. Goals are attainable. All goals are rated with at least one sentence on how they did. Ratings are practical.	Number of goals do not meet the age division requirements. Less than three To-do's are listed for each goal. Goals are unrealistic. Missing rating or scoring of how member did on one or more goals. Ratings are impractical.	Number of goals do not meet age division requirements. No To-do's are listed. Goals are unrealistic. Minimal (or no) goal evaluation was completed.	
Presentation <i>(photo is optional)</i>	Information is project specific, complete and correlates with age and experience. No fields are blank, description is detailed and more than one sentence.	Information is project specific, complete and correlates with age and experience. No fields are blank and description is complete, but lacks detail.	Information is project specific and content correlates with age and experience. Fields are left blank and description is very short or missing.	Information is not project specific. Fields are left blank and no description is given.	
Event/ Activity Record & Riding/Training Record	Logging of activities demonstrates regular involvement, training, & riding. Shows activity throughout the project. Information is detailed & well explained.	Sufficient information logged. Shows activity throughout the project. Information is sufficiently explained but lacks some detail.	Minimal information is logged. Missing information in one or more columns. Information is minimally explained.	Very little information logged, numerous columns missing info.	
Expense Record	Entries throughout entire project year, uses \$X.XX format. Totals are accurate. No columns are left blank.	Entries throughout most of project year, uses \$X.XX format. Totals are accurate. No columns are left blank.	Entries for half the year. Numerous totals are incorrect or poorly formatted. Some columns left blank.	Entries are missing for more than half the year. Numerous totals are incorrect or poorly formatted. Columns left blank.	
Horse Health Record & Vaccine Record	Detailed descriptions in each column. Blanks are explained or not applicable. Pages that are not applicable are included and noted "N/A" or "None".	All columns completed, but lack detail. Blanks are explained or not applicable. Pages that are not applicable are included and noted "N/A" or "None".	Not all columns completed, lack detail. Blanks are unexplained. Pages that are not applicable are left in the records, but noted "N/A" or "None".	Not all columns completed, lack detail. Blanks are unexplained. Missing pages.	
Horse ID Papers & Phase Evaluations	Horse ID papers & Phase Evaluations are complete & signed by member & 4-H leader.				10
Interview	Member is knowledgeable about records, & understands the importance of record keeping. Dressed appropriately & makes good eye contact.	Member is familiar with records, & understands the importance of record keeping. Dressed appropriately & makes adequate eye contact.	Member is unfamiliar with records, does not know the importance of record keeping. Member is dressed inappropriately, poor eye contact.	Member did not complete their own records, is dressed inappropriately & makes poor eye contact.	

No deductions if minimal information due to death of animal(s). No deduction for more than minimum goals. Photos are optional & will not effect score. If something doesn't apply members should use N/A, None, or indicate with a \$0.00. No scoring or deduction of points for contents of Past Records.

Circle Ribbon Earned: 100-70 Points—**Blue** 69-40 Points — **Red** <39 Points — **White**

Total: _____
(100 points possible)

**Must earn a Blue to receive an Outstanding Record Book Award*

JUDGE'S COMMENTS: