



Staff Council Agenda

Date: September 11, 2024

Location: Zoom <https://uidaho.zoom.us/j/87129561969>

1. Call to Order & Welcome [1 min] – Cody
2. Attendance [3 mins] – Renee
3. Approval of Minutes [3 mins] Cody
 - a. May 2024
4. Staff Member of the Month: **Craig Carson** [3 min] – Tami – Director of Grounds, Facilities. Congratulations for a job well done!
Submit Kudos: <https://uidaho.edu/governance/staff-council/kudos/submit-a-kudo>
5. Staff Council Introductions [40 mins]
 - a. Name, Title, Years at UI, Fun Fact – Thank you everyone who participated!
6. What topics should we address this year - open discussion [30 minutes]
 - a. What are the bigger and brighter ideas this group would like to look at this year: CEC group; onboarding processes and new employee experiences – getting real-time feedback to committees for adjustments coming; staff morale and lacking needs and resources, value and inclusions; different work opportunities and flexibility (remote work, 4-10's, finding ways for equity, and consistency, etc.); understanding diversity among staff positions and classifications (post-doc/IH); FLSA exemptions (postdocs); Off-campus inclusion; Software systems changes/back-end processes/pain-points/ testing/new employees/and getting the systems talking to each other. Incentivizing advising student organization groups and what that means for volunteering and PD updates.
7. Reports [25 mins] - Spokesperson for each group can you please share the purpose of your working group, current/upcoming projects and contact information.
Staff Council Working Groups:
 - a. Dependent Tuition – No report and will need a representative for this group.
 - b. Human Resources – Brandi – No report
 - c. Faculty Senate – Barb – Priorities have been set for the year and can be found here: <https://www.uidaho.edu/-/media/uidaho-responsive/files/governance/faculty-senate/meetings/faculty-senate-meetings-2024-25/fall-2024/04-mtg-binder.pdf?la=en&rev=c836b83a3bde4511bcb782c1ad4e4db7>. We recommend Faculty Senate representatives come to Staff Council to help each other's collaborative efforts this year.
 - d. Elections & University Committees – Crystal – Committee on Committees is looking for staff representations for U of I committees:
<https://uidaho.edu/governance/university-committees>
Membership drive is happening if you know someone who wants to join Staff Council - <https://www.uidaho.edu/governance/staff-council>
 - e. OIT – Teresa – VandalWeb is no longer and MYUI is the new platform; TEAMS phone transition; IT governance initiative is starting next week; Another initiative is ITS support - <https://teams.microsoft.com/l/team/19%3Apb0lwT->

[cHrBunqx4qseJLnV6Vfn6JKpcKjvdILDFj0w1%40thread.tacv2/conversations?groupId=9dd5ebe4-f639-4c37-8cec-b598a0f22aa8&tenantId=7ebc6b63-5792-4a19-b20b-04b826048853](https://www.threads.net/@cHrBunqx4qseJLnV6Vfn6JKpcKjvdILDFj0w1%40thread.tacv2/conversations?groupId=9dd5ebe4-f639-4c37-8cec-b598a0f22aa8&tenantId=7ebc6b63-5792-4a19-b20b-04b826048853). Tips and Tricks for MYUI and resource guides: [Article - Vandalweb to MyUI Migration... \(uidaho.edu\)](#) ; zoom workplace changes please reach out to Travis Akin if you have questions. Windows 10 will go out of support October 2025;

- f. UCM – Chad – Will bring the new website and details next meeting
 - g. Employee Development and Learning – Elissa – All employee requirement trainings through Bridge will be getting a message on the anniversary date of completion on FY24. You will have 30 days to complete the training. Change will be coming! If an employee does not complete the training in 30 days a system shut off will be coming. Office hours for learners and supervisors are available from Bridge/EDL: <https://www.uidaho.edu/governance/edl/required-training/annual-training>. LinkedIn licenses have been purchased for staff if you would like one please reach out to EDL; EDL is also working with other campus units to get trainings moved to Bridge.
 - h. SC Leadership Report – Cody or Annie – FSLA; Onboarding groups
 - i. CEC Staff Compensation Committee – Michelle – Committee has started and will be working with Faculty Senate as a top priority.
8. Parking Lot Topics [2 mins] – Cody – Thank you to our leadership team for representing us well!
9. Good of the Order and Member Announcements [5 min] – Cody - Mark calendars for the Employee Longevity Event:
- **Employee Longevity Celebration** will be held from noon to 1:30 p.m. Thursday, Sept. 19, in the Bruce M. Pitman Center International Ballroom with complimentary food and beverages provided. University employees who reached a longevity milestone between May 2023 and June 2024 will receive a token of appreciation and direct email communications about the event. All employees are welcome to attend in support of these individuals and the Vandal community.
 - Trevor Fulton is looking for a staff council member to serve on the **Recreation and Wellbeing Advisory Group**. If you are interested, email staff-chair@uidaho.edu.
10. Close [1 min] – Cody – Adjourned – 10:57am

Meeting Guidelines

1. The monthly agenda will be posted in Teams (UI-Staff Council) under the general channel and agenda tab. A copy of the agenda will also be emailed before each meeting and posted to Staff Council's website.
2. Each agenda item will be assigned an estimated time limit. All council members are encouraged to hold the agenda item owner accountable to time and topic integrity.
3. Discussions will spur questions and topics not on the agenda. Those items will be recorded in the topic parking lot section of the agenda and meeting minutes. Items in the parking lot will be reviewed by the Staff Council officers. If the items align with the parameters of Staff Council's mission, they will be added to next month's agenda as new business.

4. Presentations and subsequent Q&As will be time limited. If more time is needed, items may be posted in the parking lot and presenters may be invited to future meetings. The desired outcome is a presentation specific to topics that align with Staff Council's purpose.