



# University of Idaho

## Staff Council

### Staff Council Talking Points

Date: Feb. 14, 2024

Location: Zoom

Zoom: <https://uidaho.zoom.us/j/87129561969>

1. **Call to Order & Welcome [1 min]** – Crystal
2. **Attendance [3 mins]** – Renee
3. **Approval of Minutes [3 mins]** – Crystal
  - a. Jan. 2024 – Approved
4. **Staff Member of the Month: Jeff Squires [3 min]** – Tami
  - a. Submit a Kudos at <https://www.uidaho.edu/governance/staff-council/kudos>
5. **Staff Awards [15 mins]** – Barb
  - a. Needs judges for McBride Prize; Contact Barb at [barbara@uidaho.edu](mailto:barbara@uidaho.edu) to volunteer
  - b. U of I Excellence Awards will be held on May 2, 2024
6. **Staff Compensation Committee [45 mins]** – Michele
  - a. Target pay updates are forthcoming.
  - b. Softdoc evaluation process will be forthcoming.
  - c. If you would like to respond to the following questions, please email your thoughts to Michele Mattoon at [mmattoon@uidaho.edu](mailto:mmattoon@uidaho.edu).
    - i. What compensation processes need increased transparency?
    - ii. How can we work collaboratively to balance the need to recruit new employees while retaining valuable existing employees?
    - iii. Which training topics do you think are most helpful for supervisors and unit leaders?
7. **FSH 3440 [30 mins]** – Brandi
  - a. Updates were needed from 2008 and revised due to additional edits. Edits still needed for metrics, evaluation adjustments or language to define meritorious effort.
8. **Reports [15 mins]**
  - a. Staff Council Working Groups:
    - i. Dependent Tuition – Charles & Becky
      1. Meeting is scheduled for March 8, 2024
  - b. Human Resources – Brandi
    - i. Evaluations are due March 1, 2024.
  - c. Employee Training – Elissa
    - i. No report
  - d. Faculty Senate – Charles & Barb
    - i. Changes in retirement plans for faculty are forthcoming.
  - e. Elections & University Committees – Arlette
    - i. Roster is being updated and a link will be sent to members to verify their information. Please make sure your information is all correct.



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- ii. Sign up to serve on a committee by Feb. 29, 2024:  
[https://uidaho.co1.qualtrics.com/jfe/form/SV\\_5hVDjFZpuNcvlGK](https://uidaho.co1.qualtrics.com/jfe/form/SV_5hVDjFZpuNcvlGK)
  - f. OIT – Teresa
    - i. No report
  - g. UCM – John
    - i. UCM is working on promoting U of I’s research value to the state of Idaho
  - h. SC Leadership Report – Crystal or Cody
    - i. Staff Council Leadership is seeking volunteers. Contact Crystal Callahan at [crystalcallahan@uidaho.edu](mailto:crystalcallahan@uidaho.edu) if you are interested in volunteering.
9. **Parking Lot Topics [2 mins]** – Crystal
10. **Good of the Order and Member Announcements [5 min]** – Crystal
11. **Close [1 min]** – Crystal