DGA Roundtable Agenda – **Thursday, August 10, 2017 1:30 – 2:30 pm, IRIC 305 (above the Atrium)**

Call-in Number: Zoom – See Calendar Invite for details. Password for computer/smartphone access is ‘DGA’.

1. Zoom greetings and sign-in sheet. Please sign in as you arrive or announce your arrival on Zoom!
   1. Thank you all for attending!
2. Chart of Accounts (COA)–Heather Nelson. 5-10 Minutes.

Summary: Changes to the COA are happening at the end of this year; OSP needs your help in what needs to occur on our side. Plans: every award will have a grant code with up to 9 digits, then a master fund and all ‘budgets’ by fund code (this is new as part of fund-based accounting). We can also add a separate fund for subawards (and get new e-codes for the charges). We currently use indexes (ex: BJKP01, IMK330, EFK910) to input transactions – we need to know what others are doing for indexes as far as what the departments are planning and how they are planning to use indexes vs. fund codes.

Cathy has questions about whether or not a payroll cost transfer would still be considered a PCT if done by fund and under a single master fund. Good question. Need an answer from Rebecca or Kris.

It seemed to be the consensus that assigning an index to each fund (in a format similar to what we now use as a budget #) would be easier for all to input (and result in less errors) than using something like 220001 as the fund code for inputting to Banner.

Can we poll the PIs? Or just a select few (sub-sample).

1. Lobbying– Ann-Marie.

See the handout, we will walk through it next time!

1. Vote on Topics for Future meetings:
   1. Allowability on grants. – majority vote.
   2. Role of Corp. & Foundation Relations. – table for now (Talk to Debbie H).
   3. Collaborative grants management. - NSF collab vs. and departmental/college collaborative grants. Majority vote.
   4. DOI Enhanced Review Process– Co-Op Unit specific but applies to any DOI funds over $100K. CALS/CNR mostly.
   5. Budget tracking –outside of Banner system sharing. – 10+ (Heather wants to be here and we can help with this in VERAS).
   6. Banner tips and tricks. – majority (HN and other DGAs presenting). Manual is on website in DGA section. New COA will come with training and new manuals for all parts. Heather will work with OSP team to design something current.
   7. Uniform Guidance training – Needed with updates.
   8. Argos training. - Majority
2. Biosafety Training – Compliance Spotting – Audrey Harris, Biosafety Officer. 30 minutes (2 - 2:30).

DGAs want to be informed if PI checked no to needing a compliance protocol, but needed to check yes, and why (what is the biohazard) so that they can help the PIs comply and learn as we move forward.

When should DGAs be informed to help? Not at first contact, but if their assistance is needed to comply or if funding is being held because of non-responsiveness.   
Can they see determination comments? No – internal. Should they – Question for OSP.

Compliance officer does update the box from no to yes to inform those that see the proposal.

See handout on the biohazard list that Audrey discussed. Direct questions to [biosafety@uidaho.edu](mailto:biosafety@uidaho.edu) or [ibc@uidaho.edu](mailto:ibc@uidaho.edu).

1. See Handout from OSP-Cost re: Tuition and Fees for Graduate students on sponsored funding. Direct questions to Jen Meekhof or [osp-cost@uidaho.edu](mailto:osp-cost@uidaho.edu).